



Bowls Wellington

Board Meeting Minutes

29th April 2024 at 5.41 p.m.

At Pelorus Trust Sports House, Seaview

Present

Members Barry Jordan (Chair), Dayle Jackson (President), Sharman Buckle, Rod Leitch, Jason Puddick.

In Attendance Blake Signal (General Manager).

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Phil Todd, and Sue Way.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 12th February 2024 had been circulated and were taken as read.

It was resolved that the minutes of the meeting held on 12th February 2024 be confirmed as a true and correct record of the meeting.

Jason Puddick/Sharman Buckle

Matters Arising

Bowls Auckland Development Hexagonal – Bowls Wellington total contribution to the event after sponsorship and grant money was \$435.59. The Board had agreed to fund the costs after fundraising.

Unpaid Levies

All clubs had paid levies that were outstanding.

Club Mediation

Bowls Wellington had met with a club that had asked for advice on resolving an internal issue. A mediation was held by Bowls Wellington and members of that club with a positive outcome.

4. **General Managers Report**

The report was taken as read.

Grants – A resolution was then made for the following applications for grants were then approved.

- Lion Foundation – OPEX for Rent and Costs
- One Foundation – Youth Role Salary Help
- WCC – Development Budget
- Aotea Trust – Operating Expenses

Rod Leitch/Sharman Buckle

Grants had been increasingly more difficult to obtain in the last few months and the General Manager has been having talks with foundations to help understand what is best to be applied for with each place.

Health and Safety General Manager to include a Health and Safety report to his report for the board at each meeting.

5. **Financial Statements**

Barry and Blake went through the financial reports to 30 April.

Income is down from the budgeted amount due to the difficulty in gaining Grants. This is offset somewhat by increased sponsorship and keeping our operating expenses under budget.

The General Manager tabled a draft (Financial Year 2025) budget for the Board to look at. This was a work in progress and the General Manager will go back to work on recommendations from the finance team.

Action: General Manager

6. **Bowls Wellington Race Day**

The Board agreed to promote again, hosting a race day at the Wellington racing club on Saturday 13th July 2024 at Trentham Racecourse. We will send out information to all clubs about the day and ask for payment by those attending by Monday July 1st, 2024.

7. **Club Initiatives 2024-25**

Bowls Wellington have some exciting plans to help clubs at the beginning of the season and during the season. **“Ready to Roll”** is a have a go session for members of the public to try the sport of bowls in Wellington on a specific day at the beginning of the season. We will present this idea to clubs at the delegates meeting and ask for a response as to who will want to participate. **“Clash of the Codes”** is in an early development form but will aim to help attract those playing high impact/contact sports and introducing them to bowls. We aim to have a regional competition for this and will ask clubs that wish to host this weekly competition to run over 6-8 weeks after Christmas.

8. Other Business

Draft Strategic Plan

After the boards strategic planning meeting the Chair has developed a summary of the key themes emerging for the board to look at. This will be refined and presented as part of the AGM. It will be used to help the Board focus on key areas and help direct where the General Manager should focus energy, resources and time upon.

Entry Numbers

Questions were raised around the lower number of entries from ladies in Open events, which this seemed to stem from some of the "Open Gender" events. This is a key issue which will be addressed during the tournament review process.

2024 Awards

Awards for the following categories were discussed and a plan set in place to assess nominations. The Board will consider this and approve at the next meeting:

- Club of the Year
- Administrator of the Year
- Umpire of the Year
- Coach of the Year
- Greenkeeper of the Year
- Development Player of the Year

Action: General Manager

Finals Weekend

A question was raised about the "Finals Weekend" and why the draw had not been posted for this. The General Manager explained that this year has been extremely challenging to organise with multiple players in multiple events. The draw was to come out like all open events (within 1 and a half weeks prior) and sent to all clubs, placed on the website, and go through our socials. The General Manager has said in future we will look at making events get to a lone final instead of semi final and final as scheduling was getting harder.

The Junior Singles would not normally be placed on this weekend and the reason for the change was due to a scheduling conflict with Bowls New Zealand that was not known prior to our calendar being set.

The meeting concluded at 7.04 p.m.

NEXT MEETING

The next meeting will be held on 10th June 2024.

Minutes confirmed as a true and correct record:

Chair

Date